



Volunteer Position Descriptions 2018

BAM ARTSfair is a great opportunity to get involved with the Bellevue Arts Museum, here's how you can participate!

Artist Check-In / July 26: Greet BAM ARTSfair artists as they arrive, assist with check in, answer questions, and provide directions to help this set-up day run smoothly. Jobs vary.

Thursday, July 26

6:30am – 9:30pm

Artist Load-In / July 26: Assist artists as they unload their wares and set up their booths. This position requires volunteers who are comfortable with physical labor.

Thursday, July 26

9:30am – 9:30pm

Artist Lounge / July 26 - July 29: Where participating artists go to find a quiet place for a meal or quick break. You keep the snacks stocked, the coffee flowing, and the artists comfortable!

Set up hours

Thursday, July 26

9:00am – 1:00pm

Artist Lounge hours

Thursday, July 26

1:00pm – 9:30pm

Friday, July 27

8:30am – 9:30pm

Saturday, July 28

8:30am – 9:30pm

Sunday, July 29

9:30am – 8:00pm

Information Booth / July 27 – July 29: Experienced volunteers & docents will answer lots of questions & provide BAM ARTSfair and Museum program information to visitors. You'll use all your customer service skills here!

Friday, July 27

8:30am – 9:30pm

Saturday, July 28

8:30am – 9:30pm

Sunday, July 29

9:00am – 6:00pm

Volunteer Check-In Booth / July 26 – July 29: Help check in volunteers, hand out water, answer questions, and help with various BAM ARTSfair projects.

Thursday, July 26	7:00am – 9:30pm
Friday, July 27	8:00am – 9:30pm
Saturday, July 28	8:00am – 9:30pm
Sunday, July 29	9:00am – 9:30pm

KIDSfair Check-In Booth / July 27 – July 29: Help check in KIDSfair volunteers, hand out water, answer questions, and help with various KIDSfair projects.

Friday, July 27	9:00am – 6:30pm
Saturday, July 28	9:00am – 6:30pm
Sunday, July 29	9:00am – 3:30pm

KIDSfair / July 26– July 29: Assist with fun, hands-on art projects for children and families. Get a little messy, have a lot of fun!

Thursday, July 26	10:00am – 1:00pm
Friday, July 27	9:30am – 6:30pm
Saturday, July 28	9:30am – 6:30pm
Sunday, July 29	10:00am – 7:30pm

Bamboozle Bubble & Craft Ambassador / July 27 - 29: Interact with the public to assist children & parents with making creating crafts and making bubbles. Assist children in creating sidewalk art on the 6th Street sidewalk closest to the Museum.

Friday, July 27	12:00pm – 6:00pm
Saturday, July 28	12:00pm – 6:00pm
Sunday, July 29	12:00pm – 7:00pm

Booth-Sitter / July 27 - July 29: Meet the artists and cover their booths during their meal breaks or when requested. This is a great way to learn more about the artists and their wares!

Friday, July 27	9:30am – 9:30pm
Saturday, July 28	9:30am – 9:30pm
Sunday, July 29	9:30am – 7:00pm

Booth-Sitter Lead / July 27 - July 29: Booth Sitter Leads will help dispatch Booth Sitters to the appropriate artist's booth when a booth sitter is requested. This position does require prolonged standing, walking, and radio use.

Friday, July 27	9:30am – 9:30pm
Saturday, July 28	9:30am – 9:30pm
Sunday, July 29	9:30am – 6:00pm

Artist Load-Out / July 29: Assist artists with parking in designated spaces to keep traffic flowing as they load their wares out. This position may involve assisting artists with packing and carrying items to vehicles.

Sunday, July 29	6:00pm – 9:30pm
------------------------	-----------------

Storage Monitor / July 29: Volunteers are responsible for monitoring access to the artist storage area near the Artist Lounge and providing assistance to the Artist Lounge Hospitality Coordinator. This position requires experience in customer service and excellent communication skills.

Sunday, July 29	6:00pm – 9:30pm
------------------------	-----------------