



The BAM ARTSfair is a program of Bellevue Arts Museum

BAM ARTSfair volunteers supported by Amica Insurance



## Volunteer Position Descriptions

BAM ARTSfair is a great opportunity to get involved with the Museum, here's how you can participate!

**Artist Check-In / July 27:** Greet BAM ARTSfair artists as they arrive, assist with checking in, answer questions, and provide directions to help this set-up day run smoothly. Jobs vary. Artist Check-In hours are Thursday, 6:30 a.m. - 9:30 p.m.

**Artist Load-In / July 27:** Assist artists as they unload their wares and set up their booths. This position requires volunteers who are comfortable with physical labor. Artist Load-In hours are Thursday, 9:30 a.m. - 9:30 p.m.

**Artist Lounge / July 27 - July 30:** Where participating artists go to find a quiet place for a meal or quick break. You keep the snacks stocked, the coffee flowing and the artists comfortable! Artist Lounge set-up hours are Thursday, 9:00 a.m. - 1:00 p.m. Artist Lounge hours are Thursday, 1:00 - 9:30 p.m.; Friday/Saturday, 8:30 a.m. - 9:30 p.m.; Sunday, 9:30 a.m. - 8:00 p.m.

**Information Booth / July 27 - July 30:** Experienced volunteers & docents will answer lots of questions & provide BAM ARTSfair and Museum program information to visitors. You'll use all your customer service skills here! Information Booth hours are Friday/Saturday, 8:30 a.m. - 9:30 p.m.; Sunday, 9:00 a.m. - 6:00 p.m.

**Volunteer Check-In Booth / July 27 - July 30:** Help check in volunteers, hand out water, answer questions, and help with various BAM ARTSfair projects. Volunteer Check-In Booth hours are Thursday, 7:00 a.m. - 9:30 p.m.; Friday/Saturday, 8:00 a.m. - 9:30 p.m.; Sunday, 9:00 a.m. - 9:30 p.m.

**KIDSfair / July 27 - July 30:** Assist with fun, hands-on art projects for children and families. Get a little messy, have a lot of fun! KIDSfair hours are Thursday, 10:00 a.m. - 1:00 p.m.; Friday & Saturday 10:00 a.m. - 6:30 p.m., Sunday 10:00 a.m. - 7:00 p.m.

**Bamboozle Bubble & Craft Ambassador / July 28 - 30:** Interact with the public to assist children & parents with making creating crafts and making bubbles. Assist children in creating sidewalk art on the 6th Street sidewalk closest to the Museum. Bamboozle Craft & Bubble Assistant hours are Friday & Saturday, 12:00 - 6:00 p.m.; Sunday 12:00 - 7:00 p.m.

**Booth-Sitter / July 28 - July 30:** Meet the artists and cover their booths during their meal breaks or when requested. This is a great way to learn more about the artists and their wares! Booth sitting hours are Friday/Saturday, 9:30 a.m. - 9:30 p.m.; Sunday, 10:00 a.m. - 6:00 p.m.

**Booth-Sitter Lead / July 28 - July 30:** Booth Sitter Leads will help dispatch Booth Sitters to the appropriate artist's booth when a booth sitter is requested. This position does require prolonged standing, walking, and radio use. Booth Sitter Lead hours are Friday/Saturday, 9:00 a.m. - 9:30 p.m.; Sunday, 9:30 a.m. - 6:00 p.m.

**Artist Load-Out / July 30:** Assist artists with parking in designated spaces to keep traffic flowing as they load their wares out. This position may involve assisting artists with packing and carrying items to vehicles. Artist Load-Out hours are Sunday, 6:00 - 9:30 p.m.

**Storage Monitor / July 30:** Volunteers are responsible for monitoring access to the artist storage area near the Artist Lounge and providing assistance to the Artist Lounge Hospitality Coordinator. This position requires experience in customer service and excellent communication skills. Storage Monitor hours are Sunday 6:00-9:30 p.m.