

**BELLEVUE
ARTS
MUSEUM**

PRIVATE EVENT GUIDE

2024

BELLEVUE ARTS MUSEUM

WELCOME!

GREAT LOCATION:

Located in the vibrant heart of downtown Bellevue, BAM is just steps away from top-rated restaurants, world-class shopping, and luxurious hotels. Our prime location is easily accessible from Seattle and the greater Eastside.

DYNAMIC ARCHITECTURE AND EVER-EVOLVING EXHIBITS:

Our spaces and exhibits are always evolving, showcasing contemporary art, craft, and design. From in-depth artist retrospectives to expansive collections, our offerings are consistently fresh and engaging.

Whether you're looking for a rooftop cocktail experience, an awards dinner venue, or a private meeting space, our modern architecture and ever-changing artwork ensure a memorable event.

COMMUNITY CONTRIBUTION:

Choosing BAM as your event venue does more than provide a great experience for your guests. The funds generated from your event support our mission of community development by bringing art and education to the Eastside.

BELLEVUE ARTS MUSEUM

FORUM



STEVEN HOLL'S STUNNING FORUM AND THE GRAND FOYER OF BELLEVUE ARTS MUSEUM. DESIGNED AS A GATHERING ROOM FOR COMMUNITIES. PERFECT FOR RECEPTIONS, GALAS, CONCERTS AND MORE.

BELLEVUE ARTS MUSEUM

FORUM

(4,930 SQFT)

ACCOMMODATES 350 FOR A STANDING RECEPTION, 200 THEATER STYLE, AND 150 FOR A SEATED FUNCTION

BILLED AS A THREE-HOUR EVENT WITH TWO HOURS OF SET-UP AND ONE HOUR OF CLEANUP.

TYPICALLY, AVAILABLE OUTSIDE OF REGULAR MUSEUM HOURS. GALLERY ACCESS INCLUDED.

PACKAGES:

BASIC: \$9,860

Includes: Forum, Auditorium, Gallery Access, Three Security Guards, Onsite Event Manager

DELUXE: \$10,360

Includes: BASIC + Museum Furniture and Linens

PREMIUM: \$11,860

Includes DELUXE Package + use of BAM A/V with Technician

ADD ONS:

- Extended setup/cleanup per hour: \$1,000
- Extended event time per hour: \$1,500
- Extended AV Technician: \$100/hour
- Additional security for over 200 guests: \$100/guard/hour

*An additional \$800 cleaning fee will be added

*An additional \$200 dry-cleaning fee will be added for any linens used

BELLEVUE ARTS MUSEUM

COURT OF LIGHT



IDEAL FOR SPRING OR SUMMER RECEPTIONS, THE COURT OF LIGHT AT BELLEVUE ART MUSEUM FEATURES VIBRANT SUNSETS, ACOUSTIC ISOLATION, AND ARTISTIC AMBIANCE.

BELLEVUE ARTS MUSEUM

COURT OF LIGHT

(2,985 SQFT)

ACCOMMODATES 100 PEOPLE FOR A
STANDING RECEPTION, 70 THEATER STYLE
AND 60 SEATED AT TABLES

BILLED AS A THREE-HOUR EVENT WITH TWO HOURS OF SET-UP
AND ONE HOUR OF CLEANUP.

TYPICALLY, AVAILABLE OUTSIDE OF REGULAR MUSEUM HOURS.
GALLERY ACCESS INCLUDED.

PACKAGES:

BASIC: \$5,970

Includes: Space, Gallery Access, 3 Security Guards, On-Site Event
Manager

DELUXE: \$6,470

Includes: BASIC Package + Museum Furniture & Linens

PREMIUM: \$7,970

Includes DELUXE Package + Museum A/V with Technichan

ADD ONS:

- Extended setup/cleanup per hour: \$600
- Extended event time per hour: \$1,000
- Extended AV Technician: \$100/hour
- Additional security for over 200 guests: \$100/guard/hour

*An additional \$400 cleaning fee will be added

*An additional \$200 dry-cleaning fee will be added for any linens used

BELLEVUE ARTS MUSEUM

AUDITORIUM



THE BELLEVUE ARTS MUSEUM'S AUDITORIUM IS DESIGNED FOR FILM SCREENINGS, COMPANY MEETINGS, AND ART PRESENTATIONS. IT FEATURES A BUILT-IN PROJECTOR, PODIUM, AND SPEAKERS.

BELLEVUE ARTS MUSEUM

AUDITORIUM

(1,000 SQFT)

ACCOMMODATES 80 (THEATER STYLE) AND 36 (BOARD ROOM STYLE).

BILLED PER HOUR WITH A TWO-HOUR MINIMUM, INCLUDES A HALF-HOUR SET UP AND CLEAN UP FOR EACH EVENT

AVAILABLE DURING REGULAR MUSEUM HOURS. GALLERY ACCESS IS REQUIRED FOR AFTER-HOURS BOOKINGS

PACKAGES:

BASIC: \$550 per hour

Includes: Space, 1 Security Guard, On-Site Manager

DELUXE: \$600 per hour

Includes BASIC Package + Museum Furniture & Linens

PREMIUM: \$700 per hour

Includes DELUXE Package + Museum A/V + A/V Technician

ADD ONS:

- Extended setup/cleanup per hour: \$1,000
- Extended event time per hour: \$1,972
- Extended AV Technician: \$100/hour
- Additional security for over 200 guests: \$100/guard/hour

*An additional \$800 cleaning fee will be added

*An additional \$200 dry-cleaning fee will be added for any linens used

EVENT ADD-ONS

ADD ONS:

- Day Porter: \$100 per hour
- Coat Check Attendant: \$100 per hour
- Parking Attendant: \$100 per hour
- Private Gallery Access: \$1000 per hour - will be booked for the entire event
- Outside Artwork Fee: \$2,000 *pricing upon request
- Private High-Speed Wi-Fi: \$500
- Docent-led tour: *pricing upon request
- Director-led tour: *pricing upon request
- Personalized Scavenger Hunt: \$600
- Left Behind Garbage & Recycling: \$250 per bag/item

GALLERY ACCESS:

Private Access to the Galleries: \$500 per hour.

Enhance your experience with a Docent-led tour, personalized scavenger hunt, or craft activity.

PARKING:

510 Bellevue Way NE
Bellevue, WA 98004

The Bellevue Arts Museum Parking Garage is accessible as you drive northbound on Bellevue Way NE. The garage driveway is located just after the W's Valet.

- 70 stalls
- Parking is free during private events
- Parking attendants can be added to your event to allow for an easy guest parking experience: *pricing upon request

****** ALL PRICING ESTIMATES ARE SUBJECT TO CHANGE ******

BELLEVUE ARTS MUSEUM

CATERING

OUR PREFERRED CATERERS UNDERSTAND HOW TO WORK WITHIN THE MUSEUM ENVIRONMENT, THEY HANDLE RENTALS, SETUP AND CLEANUP OF YOUR EVENT.

PREFERRED CATERERS:

ARISTA CATERING

(206) 285-7846

INFO@LANDMARKEVENTCO.COM

[HTTPS://LANDMARKEVENTCO.COM/CATERING/](https://landmarkeventco.com/catering/)

HERBAN FEAST BY LANDMARK EVENT CO.

(206) 285-7846

INFO@LANDMARKEVENTCO.COM

[HTTPS://LANDMARKEVENTCO.COM/CATERING/](https://landmarkeventco.com/catering/)

LISA DUPAR CATERING

(425) 881-3250

INFO@DUPARANDCOMPANY.COM

[HTTPS://WWW.LISADUPARCATERING.COM/](https://www.lisaduparcatering.com/)

RAVISHING RADDISH

(206) 860-7449

INFO@RAVISHINGRADDISH.COM

[HTTPS://RAVISHINGRADISH.COM/](https://ravishingraddish.com/)

BELLEVUE ARTS MUSEUM

CONTACT INFO

FOR MORE INFORMATION AND TO FILL OUT AN INQUIRY FORM PLEASE VISIT:

WWW.BELLEVUEARTS.ORG/PRIVATE-EVENTS

PLEASE CONTACT OUR EVENTS TEAM:

PRIVATEEVENTS@BELLEVUEARTS.ORG

WE LOOK FORWARD TO HEARING FROM YOU!

MUSEUM HOURS

Wednesday - Sunday, 11am - 5pm

PHONE:

(425) 591-0770

ADDRESS

510 Bellevue Way NE, Bellevue, WA 98004

WEBSITE:

Bellevuearts.org

EMAIL:

privateevents@bellevuearts.org